

2010 Governor's Hurricane Conference

Hotel Reservation Request Form

Conference Dates: May 23-28, 2010

Hotel Reservation Deadline: April 14, 2010

ONLINE: www.flgbc.org
FAX: 954-765-4414 or 954-765-4197
E-MAIL: gflhousing@broward.org
PHONE: 877-664-4774 or 954-765-4774

(Questions Only: Mon-Fri, 9:00am – 5:00pm EST)

MAIL TO: GHC Housing Bureau
c/o Greater Fort Lauderdale
Convention & Visitors Bureau
100 East Broward Blvd, Suite # 200
Fort Lauderdale, FL 33301

Hotel Preference Rank (1-6)	Official GHC Hotels	Distance to Convention Center (miles)	Single/Dbl 1 bed (1-2 persons)	Dbl/Dbl 2 beds (2 persons)	Triple 2 beds (3 persons)	Quad 2 beds (4 persons)
	Bahia Mar Courtyard/ Marina View Ocean View	1.5 miles	\$115.00 \$135.00	\$115.00 \$135.00	\$125.00 \$145.00	\$135.00 \$155.00
	Comfort Suites Airport & Cruise Port	.8 mile	\$119.00	\$119.00	\$129.00	\$139.00
	Embassy Suites – 17 th Street	.5 mile	\$132.00	\$132.00	\$142.00	\$152.00
	Hilton Fort Lauderdale Marina	Across the Street	\$135.00	\$135.00	\$145.00	\$155.00
	Renaissance Hotel	Across the Street	\$129.00	\$129.00	\$139.00	\$149.00
	Sheraton Fort Lauderdale Beach Hotel	1 mile	\$129.00	\$129.00	\$129.00	\$129.00

Shuttle service is included to/from the Convention Center and all official GHC hotels.

Name of Guest: _____ # of Adults in Room: _____

Beds Requested: _____ Sharing Room With: _____

Special Requests (i.e. handicapped room, smoking preference, etc.): _____

Arrival Date: _____ Time: _____ Departure Date: _____

Credit Card Type: _____ Number: _____ Expiration Date: _____

Cardholder Name: _____ Signature: _____

Send Confirmation To: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (_____) _____ Business Phone: (_____) _____

Fax: (_____) _____ E-mail Address: _____

INSTRUCTIONS:

Complete **ONE** housing form for **EACH ROOM** requested. **ALL** reservations **MUST** be made through the GHC Housing Bureau **OR** online at www.flgbc.org. If booking online, be sure to print a copy of your acknowledgement. **If you do not receive an acknowledgement number, the GHC Housing Bureau did NOT receive your reservation.** An acknowledgement of your reservation request will be sent to you via e-mail, fax or mail by the GHC Housing Bureau within 7 business days. Check the accuracy of your acknowledgement and print a copy for your records. You will **NOT** receive a separate confirmation from your hotel and **please DO NOT call the hotels directly.**

Booking Policy: Room reservations will not be held, unless guaranteed by a valid credit card **ONLY**. Contact the GHC Housing Bureau to block **10 or more rooms** or to arrange payment by check. Rates do not include 11% tax. Group rates and availability are subject to change after the reservation deadline of **April 14, 2010**.

Cancellation Policy: Room reservation cancellations may be completed on-line at www.flgbc.org, otherwise, all cancellations must be received in writing by the GHC Housing Bureau and will be issued a cancellation date and number. Cancellations made after **April 14, 2010** will result in a **\$100.00 non-refundable penalty**, and may result in forfeiture of one-night's deposit charged at your hotel's discretion.

Changes/Early Departure Policy: Access your reservation online at www.flgbc.org to make changes **OR** contact the GHC Housing Bureau in writing via fax, e-mail or mail through **May 17, 2010**. Please reference your acknowledgement number. An early departure penalty of one-night's room rate plus tax may be charged at your hotel's discretion.